

Budget Unit Brief

FY 2017



Department of Administrative Services – Terrace Hill Operations

Purpose and History

Terrace Hill Operations is the appropriation to the Department of Administrative Services (DAS) to support normal upkeep and routine maintenance of Terrace Hill buildings and grounds. Terrace Hill serves as the Governor's mansion and is also an historical landmark that is open to the public for tours and special events. (The Governor's Office receives an appropriation for Terrace Hill Quarters that provides for other services for the Governor.) The appropriation supports:

- Grounds maintenance – There are 9.5 acres of lawn, trees, plantings, and a garden that staff and a crew of volunteers maintain. This includes snow removal during winter months. Other responsibilities include decorating for special events and holidays at Terrace Hill and assisting with the heavy lifting for the staff funded through the Governor's Office and helping with the deep cleaning within Terrace Hill during January.
- Exhibition maintenance – There are a number of historical items that are part of Terrace Hill, or on display, that must be maintained and preserved. Staff works with the State Preservation Office for National Landmarks to appropriately maintain the artifacts, oversee fundraising for the capital campaign, and review the status for all structures to ensure that repairs and restoration projects are addressed.
- Volunteer coordination – The Terrace Hill gift shop is manned by volunteers, and volunteers provide tours of the facility. The DAS staff coordinates the schedules and work of volunteers.
- Events and promotion – Staff assists the First Lady's Office in planning events and activities and promotes the Terrace Hill facility by coordinating the efforts of the Terrace Hill Commission, overseeing rental events, maintaining relations with key people in the involved organizations, and serving as contact for statewide and local media.

Funding

Terrace Hill Operations receives an annual General Fund appropriation. In addition, revenues from tours, events, and reimbursements from the Terrace Hill Foundation are added annually to the operating funds.

Related Statutes

Iowa Code chapter [8A](#)
[11](#) Iowa Administrative Code

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More Information

Department of Administrative Services: <http://das.iowa.gov/>

Iowa General Assembly: <https://www.legis.iowa.gov/>

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